

6. Correcting Student Information

Information Requiring Correction or Changing by Student:

1. Student or Parent Address according to House Registration
2. Name Last name
3. Other items such as birth date or misspellings.

Steps to Follow:

1. Student receives General Request Form (R. 99) at Registrar, CES, Classroom Building 2, or:
2. Student prints out Request Form online at <http://reg.ac.th> under the “Forms” menu and “Student Forms” submenu.
3. Student fills out details of desired corrections in Form R. 99 completely with signature, attaching supporting documents of change or corrections, and submits to CES, Classroom Building 2.

Note:-

Student may correct address and immediate person of contact on <http://reg.sut.ac.th> under the “Student Records” menu, selecting “Student Records Corrections.”