

Request for Changing of Elective Courses

Student can register elective courses in replace of taken elective courses with F, U, W grades. This can be done within the first 10 days of semester.

Procedure :

1. Student can request for (T.13) form at Registration Office, The Center for Educational Services in Classroom Building Complex 2 or print the form out at <http://reg.sut.ac.th>, select “Download forms”, then choose ‘Request for Changing of Elective Courses (T.13)’ under Form for Students section.
2. Complete and sign the form, present to advisor and Chair of School for approval
3. Present the completed form to Registration Office for verification
4. After the add/drop period, around 10th week, Registration Office will check whether there is any changes in add/drop courses. Then, the office will record the change of elective courses in the system

Remarks :

1. The preferred course is registered in the semester that students are filing the request. Students have not gained the credits from the courses yet.
2. The preferred course is the same type such as elective course or major courses
3. Both have the same number of course credits