

Request to register for extra curriculum courses or those with specific conditions

To submit a request to register for extra curriculum courses or those with specific conditions, the student must proceed and complete within the 10 days of trimester commencement (including the consideration process). This will apply in the following cases :

1. Registering for undergraduate courses
2. Registering for graduate courses
3. Registering for courses with specific conditions
4. Registering for courses and requesting to receive evaluation of S, U or V

Procedures :

1. A student obtains request to register for extra curriculum courses or those with specific conditions form (T.18) from the Registrar Office, the Center for Educational Services, Lecture Building 2 or print the form from the website <http://reg.sut.ac.th>, by choosing menu “Forms” and then “Student Forms.”
2. The student complete and then sign the T.18 form. The form is to be presented to their advisor and course instructor for consideration and then signed if approved.
3. The T.18 form from step 2 is to be presented to the Chair of School.
4. Once it is approved, an officer will record the data into the registration and evaluation system and notify the student of consideration result.